



“Working Together for a Better Future”

SUN SMART POLICY



Help for non-English speakers

If you need help to understand the information in this policy please contact Wallan Primary School.

PURPOSE

The purpose of this policy is to encourage behaviours at Wallan Primary School to minimise the risk of skin and eye damage and skin cancer.

This policy provides guidelines to:

- support staff and students to use a combination of sun protection measures when UV index levels are 3 or above (generally mid-August – end of April)
- ensure that there are outdoor environments that provide adequate shade for students and staff
- ensure students are encouraged and supported to develop independent sun protection skills to help them to be responsible for their own protection
- support our school’s strategies to meet its duty of care and occupational health and safety obligations to minimise harmful UV exposure and associated harm for students and staff.

SCOPE

This policy applies to all school activities, including camps and excursions. It is applicable to all students and staff.

POLICY

Excessive exposure to the sun’s ultraviolet (UV) radiation can cause health problems including sunburn, damage to skin and eyes, and an increased risk of skin cancer.

UV radiation:

- cannot be seen or felt
- can be reflected off surfaces such as buildings, asphalt, concrete, water, sand and snow
- can pass through light clouds
- varies in intensity across the year (highest in Victoria from mid-August – end of April)
- peaks during school hours

Sun safety is a shared responsibility and staff, parents and students are encouraged to implement a combination of sun protection measures whenever UV levels reach 3 and above (typically from mid-August to the end of April in Victoria). Information about the daily local sun protection times is available via the link on the school's website and via Compass or at sunsmart.com.au or bom.gov.au.

Wallan Primary School has the following measures in place to help reduce the risk of excessive UV sun exposure for staff and students.

Shade

Wallan Primary School will provide sufficient options for shelter and trees to provide shade on school grounds, particularly in places such as:

- the canteen
- outdoor lesson areas
- popular play areas
- assembly areas
- passive play spaces
- play grounds

When building works or grounds maintenance is conducted at Wallan Primary School that may impact on the level of shading available to staff and students, a review of the shaded areas available will be conducted and further shading installed as appropriate.

Sun protective uniform/clothing

Wallan Primary School's school uniform and dress code includes sun-protective clothing, including:

- loose, cool, closely-woven fabric
- shirts with a collar and/or high necklines
- tops with elbow length or long sleeves
- longer style shorts and skirts
- rash vests or t-shirts for outdoor swimming activities
- bucket, wide brimmed or legionnaires hats

From mid-August to 30 April, all students and staff **must** wear a sun protective hat that shades the face, neck and ears for all outdoor activities, for example broad-brimmed, legionnaire or bucket. Students who are not wearing appropriate protective clothing or a hat may be asked to play in the shade or in a suitable area protected from the sun.

Sunscreen

Wallan Primary School encourages all staff and students to apply SPF30 (or higher) broad-spectrum, water-resistant sunscreen daily whenever UV levels reach 3 and above. Sunscreen should be applied at least 20 minutes before going outdoors, and reapplied every two hours according to [manufacturer's instructions](#).

In consultation with families, staff may remind students to apply sunscreen before going outdoors.

Staff and families should role model SunSmart behaviour and are encouraged to apply SPF 30 (or higher) broad-spectrum, water-resistant sunscreen when outside.

Sunglasses

Where practical Wallan Primary School encourages students and staff engaged in outdoor activities to wear close-fitting, wrap-around sunglasses that meet the Australian Standard 1067 (Sunglasses: Category 2, 3 or 4) and cover as much of the eye area as possible.

Curriculum

Students at our school are encouraged to make healthy choices, and are supported to understand the benefits and risks of sun exposure. Wallan Primary School will address sun and UV safety education as part of PDHPE lessons in all year levels.

Staff are encouraged to access resources, tools, and professional learning to enhance their knowledge and capacity to promote sun smart behaviour across the school community.

Engaging students, staff and families

Families and staff are provided with information, ideas and practical strategies to support UV safety. Wallan Primary School may provide families and staff with information through school assemblies, the website and via the COmpass parent portal.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website and via the Compass parent portal
- Included in staff induction processes
- Included in staff handbook/manual
- Included in transition and enrolment packs
- Discussed in student forums and via the health curriculum
- Hard copy available from school administration upon request

Further Information and Resources

- [Sun and UV Protection Policy](#)
- [Duty of care](#)
- [SunSmart](#)

POLICY REVIEW AND APPROVAL

Policy Last Reviewed	April 2022
Approved by	School Council
Next Scheduled Review Date	April 2026